

20 Oct 2011

**NSCC INFORMATION LETTER 09-11**

From: Deputy Director, U.S. Naval Sea Cadet Corps (NSCC)  
To: Distribution

Subj: **2011-2012 NSCC/NLCC WINTER TRAINING**

Ref: (a) NSCC Information Letter 3-11, 4 March 2011, 2011 NSCC/NLCC  
Summer Training Schedule  
(b) NSCC/NLCC Advancement and Training Manual, Chapter Four  
(c) NSCC/NLCC Escort Officer Handbook  
(d) NSCC Medical Reference Policy and Procedures Manual (2009 with ADA)

Encl: (1) 2011-2012 NSCC/NLCC Winter Training Schedule (posted to COMPASS)

**2010-2011 Winter Training Summary**

At Camp Pendleton, CA

**RT-CA** NSCC Recruit Training (26 DEC to 3 JAN)  
**MD-CA** NSCC Field Medical Training (26 DEC to 3 JAN)  
**FO-CA** NSCC Basic Field Operations (Land Navigation) (26 DEC  
to 3 JAN)  
**FO-C2** NSCC Advanced Field Ops (must have completed/passed  
FO-CA) (26 DEC to 3 JAN)  
**NT-CA** NLCC Orientation (26 DEC to 1 JAN)  
**ND-CA** NLCC Field Operations (26 DEC to 1 JAN)  
**FL-CA** PRT Training (26 DEC to 1 JAN)  
**PJ-CA** NSCC / NLCC Photojournalism (26 DEC to 3 JAN)

At Port Hueneme, CA

**SA-CA** NSCC Underway Sailing Tall Ship Bill of Rights (26 DEC  
to 1 JAN)

At Naval Station, San Diego, CA

**LC-C2** NSCC Petty Officer Leadership Academy (POLA) (26  
DEC to 2 JAN)

At Long Beach, CA

**SC-CA** NSCC SCUBA (26 DEC to 2 JAN)

At Training Center, Two Rock USCG Base, Petaluma, CA

**LC-CA** NSCC Petty Officer Leadership Academy (POLA) (27DEC  
to 3JAN)

At March Air Reserve Base, Riverside, CA

**MS-CA** NSCC Marksmanship Training (17 DEC to 23 DEC)

At Naval Station, Newport, Rhode Island

**LC-RI** NSCC Petty Officer Leadership Academy (POLA) (26 DEC to 1 JAN)

**FA-RI** NSCC Aviation Ground School (26 DEC to 1 JAN)

At Fort Dix, NJ

**LC-NJ** NSCC Petty Officer Leadership Academy (POLA) (26 DEC to 1 JAN)

At Naval Station, Norfolk, VA

**LC-VA** NSCC Petty Officer Leadership Academy (POLA)(26 DEC to 1 JAN)

At Camp Pendleton, Virginia Beach, VA

**RT-VA** NSCC Recruit Training (26 DEC to 2 JAN)

**NT-VA** NLCC Orientation Training (26 DEC to 2 JAN)

At Volunteer Training Site (VTS) Smyrna, TN

**RT-TN** NSCC Recruit Training (26 DEC to 3 JAN)

**NT-TN** NLCC Orientation Training (29 DEC to 3 JAN)

**MA-TN** NSCC Master at Arms (29 DEC to 3 JAN)

**LC-TN** NSCC Petty Officer Leadership (POLA) (29 DEC to 3 JAN)

**LC-T2** NSCC Petty Officer Leadership Academy (POLA) (26 DEC to 3 JAN) Option to staff RT or NT for 3 days prior to attending LC-TN

At Pine Lake Retreat, Groveland, FL

**CA-FL** NSCC Culinary Arts (25 DEC to 2 JAN)

**RT-FL** NSCC Recruit Training (25 DEC to 2JAN)

**SC-FL** NSCC SCUBA Training (26 DEC to 3 JAN)

**PJ-FL** NSCC Adv. Photo Journalism (26 DEC to 3 JAN)

At ST Mary Christian Center, Tampa, FL

**CB-FL** NSCC SeaBee Training (26 DEC to 3 JAN)

At Key Largo, FL

**SC-F2** NSCC SCUBA Training (25 DEC to 31 JAN)

At USCG Station Lake Fort Worth Inlet, Riviera Bch, FL  
**SB-FL** NSCC Special Warfare Combat Craft (SWCC) Training  
**Females Only** (26 DEC to 3 JAN)

At Camp Dodge, IA  
**LC-IA** NSCC Petty Officer Leadership Academy (POLA) (26  
DEC to 1 JAN)

At RHQ Port Clinton, OH  
**EN-OH** NSCC Maritime Engineering (26 DEC to 31 DEC)  
**LC-OH** NSCC Petty Officer Leadership (POLA) 26 DEC to 31  
JAN)

At National Guard Training Center, Marsailles, IL  
**LC-IL** NSCC Petty Officer Leadership Academy (POLA) 26DEC  
to 31 DEC)

At Centerville Mills Camp, OH  
**CB-OH** NSCC Sea Bee Training (27 DEC to 2 JAN)  
**LC-O2** NSCC Petty Officer Leadership (POLA) (27 DEC to 2  
JAN)

At NAS Whidbey Island, WA  
**FO-WA** NSCC Field Operations (26 DEC to 31 JAN)

## **TRAINING DETAILS FOLLOW:**

1. This is the 2011-2012 NSCC/NLCC Winter Training Schedule. ***Due to short lead time and mailing costs, it is only being promulgated on COMPASS and the 1 MC. Electronic promulgation only.*** At enclosure (1) are the dates and locations for 2011-2012 winter training. **This initial schedule is posted on COMPASS but will not be updated. All updates, additions, deletions, changes will be posted on the 1 MC. Watch the 1 MC for additions, deletions, changes and updates or call/e-mail the COTC.** Locally arranged training authority orders, NSCTNG 003/004's, will be used for all training and are to be submitted IAW directions provided for training opportunities in this letter. For all training:

NOTE: For those trainings that maintain their own websites, the website is as listed or posted to COMPASS. Check these websites for additions, deletions, and updates as well.

- 2011 Federal Funding support ***WILL BE AVAILABLE***; guidelines for winter training will follow general training guidelines as previously promulgated ref (a).
- Deposits for all trainings are as per this letter and the encl (1) schedule, and are nonrefundable (deposit costs may be different due to course lengths and/or cost of

course materials, and host site expenses). See ref (b) for prerequisites and additional details.

- COTC's are quota control for all training. Unit CO's are to request quotas from COTC's or POC in advance of sending orders and fees, unless otherwise directed.
- ***Fees are to be sent with the NSCTNG 003 directly to the COTC or Point of Contact*** ( hard copy or electronically) IAW directions provided by the COTC. COTC's will retain the fees for the conduct of the training and batch forward NSCTNG 003/004's to NHQ after training.
- ***Cashier's check, or money order only, unless other wise specified.***
- Unit CO's ensure cadet preparation (***including medical qualification***) IAW refs (b) through (d).
- **Cadets traveling via commercial carrier should travel in civilian clothes.**

2. Additional general notes: **MOST IMPORTANT; YOU HAVE TO READ THIS!** Training sites that are military activities may have access control that varies IAW the particular area alert condition in effect. This training schedule is promulgated based on the alert condition currently in effect (date of ltr), with the expectation that alert conditions currently in effect will not change and base access will still be allowed at the time of training. **However, this can change in a moments notice, base access can be denied, or the training location can be changed, or the training cancelled entirely!**

- **For all training, Unit CO's must maintain liaison with the COTC right up to the last minute to ensure they and their cadets are aware of any last minute changes or cancellations. Keep checking the 1 MC for changes as well.**
- **For everybody, ensure point of contact information on applications is accurate, clear, and legible. Fill in all blanks, ensure your application is complete.**
- **If flying, recommend fully refundable tickets AND double check with COTC's to ensure the training location is firm before booking.**
- **Winter training counts for advancement.**

a. All cadets must be under orders. **Locally arranged Training Authority NSCTNG 003 and 004's** are the forms to be used. **Don't forget to contact COTC's and get quotas/prior approval unless directed otherwise. COTC's must know that you're coming and how.** COTC's to send copies of local orders to NHQ with audit reports, showing reporting and departing endorsements.

b. **ID cards must be up to date through end of training requested.** An expired ID card means that the insurance has also expired, and you cannot train unless enrolled. **For all training, unit CO's make a copy of the cadets ID card (side showing expiration date) and attach it to the local training order. That way, everybody will know that cadets are enrolled and insured! Adults/escorts must be properly enrolled as well!**

c. **Three Friends – Free Training Recruiting Incentive Program**, as detailed ref (a) remains in effect.

3. **RECRUIT TRAINING:** The NSCC Recruit Training curriculum approved by Recruit Training Command, Great Lakes, IL for NSCC use is; 1) the standard 2 week course 114

hours in length or 2) the approved short course model. For winter training, NSCC will use the short course model. Prerequisite training is detailed ref (b) and prerequisite lessons are on COMPASS. **If cadets cannot attend the entire period of training as listed herein and posted in encl (1), wait for 2012 summer recruit training and do not apply for this winter training. Additionally:**

- **RT Cadets must pass the PRT prior to submitting request. Don't send if unable to pass PRT unless specific accommodation has been arranged per ref (d).**
- **BMR: Cadets are required to complete (be trained in, don't have to complete the entire course) Chapter 1, sections on Hazing, Sexual Harassment, and Fraternalization and Chapters 5, 6, 9, and 10 prior to reporting to recruit training.** These sections and these chapters will provide the cadet with the requisite knowledge needed to complete recruit training. BMR Course 14325 is the current BMR. While formal completion of the entire course is best (required for promotion, all lessons completed), a review and study of these specific chapters and sections at the unit level for new cadets is sufficient for meeting prerequisites for attending RT. The unit CO signature on the request for orders certifies that the cadet is ready for recruit training and that he or she is knowledgeable of these specific sections, chapters, and/or lessons.
- **Prerequisite training by the Unit. See ref (b). It is detailed there and the 12 lessons are posted on COMPASS.** The unit CO signature on the request for orders certifies that the cadet is ready for recruit training and that he or she is knowledgeable of these specific sections, chapters, and/or lessons.

**4. WINTER TRAINING AT CAMP PENDELTON, CA.** Listed below is detailed information regarding Winter Training, Camp Pendleton, CA. Trainings are:

<b>RT-CA</b>	NSCC Recruit Training (26 DEC to 3 JAN)
<b>MD-CA</b>	NSCC Field Medical Training (26 DEC to 3 JAN)
<b>FO-CA</b>	NSCC Basic Field Operations (Land Navigation) (26 DEC to 3 JAN)
<b>FO-C2</b>	NSCC <b>Advanced</b> Field Ops (must have completed/passed FO-CA) (26 DEC to 3 JAN)
<b>NT-CA</b>	NLCC Orientation (26 DEC to 1 JAN)
<b>ND-CA</b>	NLCC Field Operations (26 DEC to 1 JAN)
<b>FL-CA</b>	PRT Training (26 DEC to 1 JAN)
<b>PJ-CA</b>	NSCC / NLCC Photojournalism (26 DEC to 3 JAN)

**THIS YEAR'S REGISTRATION WILL BE DONE ELECTRONICALLY by the unit CO.** Go to [www.nscpsw.org](http://www.nscpsw.org) after 10 OCT 11 or see the 1 MC announcement to get the registration form (if your unit is computer challenged or you have trouble with the registration, please send an e-mail to LT Chuck Eskew ([admin@nscpsw.org](mailto:admin@nscpsw.org)) and he will work with you).

**CHECK-IN is scheduled between 0700 and 1200 on, 26 DEC 11.**

**Commercial travelers (plane, train, or bus) must arrive on 25 DEC 11 after 1400 into San Diego, CA.** Travelers will **report to the USO** for transportation to Camp Pendleton via **Sea Breeze Shuttle Service (additional fee of \$30/each way)**. Please send any questions to [question@nsccpsw.org](mailto:question@nsccpsw.org).

**TRAINING LOCATION: Marine Corps Base Camp Pendleton**

33 Area – Camp Margarita (location always subject to change due to operational needs)

**ESCORT STAFF NEEDS:**

The success of our training is dependent upon enough adult escorts stepping up to the plate to help. **ALL STAFF AND STAFF CADET SHOULD PLAN TO REPORT ON 26 DEC at 0700 (staff traveling by commercial travel must arrive on 25 DEC)**. At this time, needs are as follows:

OPERATIONS (Admin) – 4

OPERATIONS (Deck Dept) – Adult Staff (2 male; 2 female); any cadet E2 or above

RECRUIT TRAINING – Division Officers (6 male; 2 female); Training Dept. – 4 staff; POLA Trained Staff Cadets (6 male, 2 female)

NSCC BASIC FIELD OPERATIONS – Division Officers (6 male, 4 female)

NSCC ADVANCED FIELD OPERATIONS – Division Officers (6 male, 4 female)

NLCC ORIENTATION – Admin (2 Adult Staff); Division Officers (6 Males, 2 Females); Training (1 Male Adult, 1 Female Adult, 2 NSCC Staff Cadets); POLA Qualified NSCC Company Staff Cadets (6 Males and 4 females)

NLCC FIELD OPERATIONS – Division Officers (4 male, 3 female)

PRT TRAINING – Division Officers (4 male, 2 female)

NSCC FIELD MEDICAL – Division Officers (2 male, 2 female)

NSCC/NLCC Photojournalism – Division Officers (2 male, 2 female)

**REGISTRATION : UNIT CO's**

**THIS YEAR'S REGISTRATION WILL BE DONE ELECTRONICALLY. CADETS AND OFFICERS MUST HAVE LOCAL ORDERS AND A VALID ID CARD IN THEIR SERVICE RECORD WHEN THEY REPORT FOR TRAINING. DO NOT MAIL LOCAL ORDERS.**

Go to [www.nsccpsw.org](http://www.nsccpsw.org) after 10 OCT 11 and follow the registration instructions under the tab "Instructions." Cadets will travel on LOCAL orders so there is no need to submit them prior to the training. All Local Orders must be signed by the Unit CO. All the CO will need to do is complete a SINGLE REGISTRATION FORM for all the cadets or escorts in your unit attending any of the trainings. You may submit as many registrations

forms as needed (in other words, don't wait until all your orders are turned in to send a registration – send them in as they come). **THIS SHOULD BE E-MAILED TO [admin@nsccpsw.org](mailto:admin@nsccpsw.org).**

Once you've e-mailed your registration, you must send your payment in immediately. UNIT CHECKS WILL BE ACCEPTED. Your "registration date" will be the date your envelope is postmarked OR the time stamp of your check-by-fax/e-mail. Example -- if you e-mail your form on 1 NOV but don't send a check until 28 NOV, your registration date is 28 NOV. If a training fills prior to your postmark date, your cadets will not be enrolled. If they are enrolled, you will then insert the local orders into the personnel jacket and send it to training. **DO NOT PRE-SEND IN LOCAL ORDERS. TRAINING FEES ARE NONREFUNDABLE.**

**TRAINING FEES** – All trainings will be **\$200.00/cadet or staff cadet.**

### **TRAINING QUALIFICATIONS:**

#### **Recruit Training:**

- a. Be physically qualified for such training, as certified by a physician and pass the NSCC physical readiness test (PRT), unless attending with an ADA accommodation (see ref (d)).
- b. Be familiar with the BMR, Chapters 1, 5,6,9, and 10 in NAVEDTRA 14325 (See Action Letter 05-03)
- c. PASS A PRT AT THE HOME UNIT PRIOR TO ATTENDING RTC. A PRT evaluation will be conducted at RTC. **Those cadets who fail the PRT at check-in will be given the option to, a) participate in PRT Training (does not count as attendance at RTC), or 2) go home. NO REFUND OF FEES WILL BE GIVEN.**

**NLCC Orientation Training:** a. Be enrolled in the NLCC prior to the start of Orientation.

#### **NSCC Field Medical**

- a. Has completed Recruit Training
- b. 14 years of age and an E2 or above (E2T's not accepted)
- c. PASS A PRT AT THE HOME UNIT PRIOR TO ATTENDING. A PRT evaluation will be conducted at check-in. **Those cadets who fail the PRT at check-in may not participate in training. NO REFUND OF FEES WILL BE GIVEN**

Note: This is a very intense, classroom and field oriented training. Exams are given on a regular basis. Cadets will complete assignments in and out of class time. Liberty time is at a minimum (if any depending on class composure).

#### **NSCC Basic Field Operations (Land Navigation)**

- a. Has completed Recruit Training

- b. 14 years of age and an E2 or above (E2T's not accepted)
- c. PASS A PRT AT THE HOME UNIT PRIOR TO ATTENDING. A PRT evaluation will be conducted at check-in. **Those cadets who fail the PRT at check-in may not participate in training. NO REFUND OF FEES WILL BE GIVEN**

Note: This is a very intense, physical oriented training.

### **NSCC Advanced Field Operations**

- a. Has completed Recruit Training
- b. 14 years of age and an E2 or above (E2T's not accepted)
- c. Completed and passed NSCC Basic Field Operations (FO-CA Land Navigation) training. **If Basic Field Operations has been taken a location other than California, cadets must contact the OIC, LT Cutter at [anthracitic@bresnan.net](mailto:anthracitic@bresnan.net).**
- d. PASS A PRT AT THE HOME UNIT PRIOR TO ATTENDING. A PRT evaluation will be conducted at check-in. **Those cadets who fail the PRT at check-in may not participate in training. NO REFUND OF FEES WILL BE GIVEN**

Note: This is a very intense, physical oriented training.

### **NLCC Basic Field Operations**

- a. Has completed NLCC Basic Orientation

Note: This is a physical-oriented training.

### **NSCC / NLCC Photojournalism**

- a. Has completed NSCC Recruit Training or NLCC Orientation
- b. NSCC – 14 years old and E2 or above (E2T's not accepted); NLCC – must be 12 years old

### **RTC Staff Cadets**

**Company Staff** -- Must have completed POLA. Interested cadets should contact LCDR Vahan Manoogian at [srd@nsccpsw.org](mailto:srd@nsccpsw.org).

**Operations Department** – Minimum E2 and 14 years old; will work in a variety of operational, non-company assignments.

**Quota Control.** All billets will be available and requests for training will be accepted until closure is posted to the 1 MC. You may send your intention to participate to [admin@nsccpsw.org](mailto:admin@nsccpsw.org), however no registration is considered complete until an electronic registration form and fees are received. All spaces are on a first-come, first-serve basis.

**Regarding travel**, Cadets/staff flying in should plan to arrive at [San Diego International Airport](#) on 25 Dec and depart on 3 January. (Trainings ending on 1 January will depart on 1 January)

**Welcome Aboard Packet:** Welcome Aboard Packet will be available on the website at [www.nscpsw.org](http://www.nscpsw.org). **Each cadet will need to acknowledge receipt of their packet.**

**Regarding PT.** **PT required at check-in for RTC, NSCC Field Medical, and both NSCC Field Trainings.** PT standards will be included in the Welcome Aboard Packet.

## **5. WINTER TRAINING AT OTHER WINTER TRAINING SITES:**

Winter training evolutions are:

### At Port Hueneme, CA

**SA-CA** NSCC Underway Sailing Tall Ship Bill of Rights (26 DEC to 1 JAN)

- COTC is:  
LT Timothy Marinelli  
PO Box 43-193  
Port Heuneme, CA 93041  
Tel: (805) 816-5270  
e-mail: [timber73@yahoo.com](mailto:timber73@yahoo.com)
- Deposit is \$200.00
- Dates are arrival 26 December, departure 1 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

### At Naval Station, San Diego, CA

**LC-C2** NSCC Petty Officer Leadership Academy (POLA) (26 DEC to 2 JAN)

- LOCAL Orders (NSCTNG 003 Rev 09/08) with required medical information and signatures. Copy of ID card to confirm expiration JAN12 or later.
- \$170 non-refundable fee (made payable to: USNSCC).
- Copy of Advancement Record to confirm E-3 or above status.
- Request all correspondence with COTC via email ([festano@aol.com](mailto:festano@aol.com)).
- If you have prospective cadet(s), please advance email name(s) to me for my "heads up".
- POLA billet is not secured until documents and payment have been received by COTC. Confirmation letter will be sent soon thereafter via email with cc: to unit CO.
- No hazing or fraternization issues will be tolerated.  
Staff and cadets will be instructed and reminded accordingly.
- Please send via non-registered USPS mail to COTC:

LCDR FL ESTANO, NSCC  
PO BOX 14829  
BELMONT SHORE CA  
90853

Questions to COTC at [festano@aol.com](mailto:festano@aol.com).

At Long Beach, CA

**SC-CA** NSCC SCUBA (26 DEC to 2 JAN)

- COTC is:  
LCDR Michael Lewellen  
2508 E. Palmyra Ave.  
Orange, CA 922869-4643  
Tel: (714) 288-1103  
e-mail: mlewellen@socal.rr.com
- Deposit is \$300.00
- Dates are arrival 26 December, departure 2 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At Training Center, Two Rock USCG Base, Petaluma, CA

**LC-CA** NSCC Petty Officer Leadership Academy (POLA) (27DEC to 3JAN)

- COTC is:  
INST Scott Welch  
235 Wilson St.  
Petaluma, CA 94952  
Tel: (919) 478-8444  
e-mail:  
scott.g.welch@uscg.mil
- Deposit is \$150.00
- Dates are arrival 27 December, departure 3 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At March Air Reserve Base, Riverside, CA

**MS-CA** NSCC Marksmanship Training (17 DEC to 23 DEC)

- COTC is:  
LCDR Tom Blackshear  
Box 71  
Yucaipa, CA 92399  
Tel: (909) 534-6464  
e-mail: pointdivide@yahoo.com
- Deposit is \$200.00
- Dates are arrival 17 December, departure 23 December
- Training to cover safe use of rifle, shotgun, pistol, and black powder firearms while employing US Army Marksmanship standards. Competitive target shooting.
- 20 cadets, 4 staff cadets.
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At Naval Station, Newport, Rhode Island

**LC-RI** NSCC Petty Officer Leadership Academy (POLA) (26 DEC to 1 JAN)

- COTC is:  
LCDR David Hull  
Bodwell Road. Unit 12  
Manchester, NH 03109  
Tel: (617) 549-8368  
e-mail: [dhull@seacadets.org](mailto:dhull@seacadets.org)
- Deposit is \$140.00
- Dates are arrival 26 December, departure 1 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

**FA-RI** NSCC Aviation Ground School (26 DEC to 1 JAN)

- COTC is:  
Judge Colby  
Tel: (703) 549-7722
- Deposit is \$140.00
- Dates are arrival 26 December, departure 1 January 2012
- Go to [www.aviation.cc](http://www.aviation.cc) to register
- Contact COTC for quotas and for questions and/or clarifications.

At Fort Dix, NJ

**LC-NJ** NSCC Petty Officer Leadership Academy (POLA) (26 DEC to 1 JAN)

- COTC is:  
LT Shelley Rossell  
PO Box 1534  
Mount Laurel, NJ 08054  
Tel: (609) 949-9019  
e-mail: [srossell@aegis-seacadets.org](mailto:srossell@aegis-seacadets.org)
- Deposit is \$150.00
- Dates are arrival 26 December, departure 1 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At Naval Station, Norfolk, VA

**LC-VA** NSCC Petty Officer Leadership Academy (POLA)(26 DEC to 1 JAN)

- At Norfolk Naval Station, VA Bldg - B30.
- Registration of cadets is first come, first serve for training.  
There will be no holding spots open prior to receipt of deposit.

- As a reminder, all cadets should arrive and depart from Norfolk International Airport only. Transportation to and from the airport will be provided by training contingent. For those cadets flying, cadets may arrive at whatever time is convenient for them; however, arrival should be prior to 1400 on Monday, 26 Dec and departure after training anytime after 1600 on graduation day, 1 January 2012.
- Please contact LCDR sanders at 301-980-2345 if there are any questions.
- E-mail is [rsand1800@verizon.net](mailto:rsand1800@verizon.net) Web site for the training is [nscctraining.org](http://nscctraining.org) . Additional information and seabag list is available online at this site - no packets/information will be mailed.
- Send copy of local orders with \$140.00 deposit to COTC; money orders or unit checks should be payable to "USNSCC Training"; send orders and deposit to:

LCDR Ronald Sanders, NSCC  
 PO Box 1051  
 Bowie, MD 20718

- IF YOU HAVE ANY QUESTIONS PLEASE CALL CELL # BELOW  
 301-980-2345 cell  
 301-249-2729 fax  
 301-805-1392 home

At Camp Pendleton, Virginia Beach, VA

**RT-VA** NSCC Recruit Training (26 DEC to 2 JAN)

**NT-VA** NLCC Orientation Training (26 DEC to 2 JAN)

- COTC is:  
 LCDR John Brice  
 500 Palmer Walker Road  
 Broadway, NC 27505  
 Tel: (919) 478-1366  
 e-mail: [jtbriceii@aol.com](mailto:jtbriceii@aol.com)
- Deposit is \$170.00
- Dates are arrival 26 December, departure 2 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At Volunteer Training Site (VTS) Smyrna, TN

**RT-TN** NSCC Recruit Training (26 DEC to 3 JAN)

**NT-TN** NLCC Orientation Training (29 DEC to 3 JAN)

**MA-TN** NSCC Master at Arms (29 DEC to 3 JAN)

**LC-TN** NSCC Petty Officer Leadership (POLA) 29 DEC to 3 JAN)

**LC-T2** NSCC Petty Officer Leadership Academy (POLA) (26 DEC to 3 JAN)

Option to staff RT or NT for 3 days prior to attending LC-TN

- COTC is:  
 LTjg Diane Smith  
 308 Highland Heights Drive

Goodlettsville, TN 37072  
Tel: (615) 828-2743  
e-mail: Diane.smith64@yahoo.com

- Deposit is:
  - RT \$170.00
  - LC T2 \$170.00
  - LC \$140.00
  - NT \$140.00
  - MA \$140.00
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At Pine Lake Retreat, Groveland, FL

**CA-FL** NSCC Culinary Arts (25 DEC to 2 JAN)  
**RT-FL** NSCC Recruit Training (25 DEC to 2 JAN)

- COTC is:  
LT Gerald Jones  
1736 Margie Court  
Kissimmee, FL 34746  
Tel: (407) 973-7919  
e-mail: aps064@aol.com
- Deposit is:
  - CA \$170.00
  - RT \$170.00
- Dates are arrival 25 December, departure 2 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At Pine Lake Retreat, Groveland, FL

**SC-FL** NSCC SCUBA Training (26 DEC to 3 JAN)  
**PJ-FL** NSCC Adv. Photo Journalism (26 DEC to 3 JAN)

- COTC is:  
LTjg Russ Cowper  
2435 46<sup>th</sup> Avenue North  
Saint Petersburg, FL 33714  
Tel: (727) 251-6348  
e-mail: nsscamvictory@aol.com
- Deposit is:
  - PJ \$170.00
  - **SC \$370.00**
- Dates are arrival 26 December, departure 2 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At ST Mary Christian Center, Tampa, FL

**CB-FL** NSCC SeaBee Training (26 DEC to 3 JAN)

- COTC is:  
LTjg Christopher Riga  
120 Owens Circle North  
Auburndale, FL 33823  
Tel: (863) 286-7121  
e-mail: navy\_bee2003@yahoo.com
- Deposit is \$190
- Dates are arrival 26 December, departure 3 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At Key Largo, FL

**SC-F2** NSCC SCUBA Training (25 DEC to 31 DEC)

- COTC is:  
INST Sandi Chamyan  
18500 WE 132 Ave  
Miami, FL 33177  
Tel: (305) 720-9488  
e-mail: sandi Chamyan@hotmail.com
- Deposit is \$300
- Dates are arrival 25 December, departure 31 December 2011
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At USCG Station Lake Fort Worth Inlet, Riviera Bch, FL

**SB-FL** NSCC Special Warfare Combat Craft (SWCC) Training **Females Only**  
(26 DEC to 3 JAN)

- COTC is:  
LT Dave Boucher  
277 Ponce De Leon St.  
Royal Palm Bch, FL 33411-1118  
Tel: (561) 718-4108  
e-mail: usnscwbp@hotmail.com
- Deposit is \$190
- Dates are arrival 26 December, departure 3 January
- Age 14, passed Presidential Physical fitness Test, 2<sup>nd</sup> class swimmer per Navy standards, able to lift heavy weights as CRRC's weigh 250#'s, able to run 2 miles.
- Contact COTC for quotas and for questions and/or clarifications. Only training officer or Unit CO to request billets. Include cadet name, rank age, home mailing address and e-mail as well as parent or guardian name address, phone and e-mail.

- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At Camp Dodge, IA

**LC-IA** NSCC Petty Officer Leadership Academy (POLA) (26 DEC to 1 JAN)

- COTC is:  
LCDR Eric Goslinga  
2008 Bailey Dr.  
Marshalltown, IA 50158-5209. email:. Phone: 641-752-0861.  
Tel: (641) 752-0861  
e-mail: command@iowacadets.org  
Deposit is \$140
- Dates are arrival 26 December, departure 1 January 2012
- NSCTNG 003 (local orders) w/deposit, t-shirt/sweatshirt size, and copy of ID to COTC. Email or call for billet prior to submitting orders. Those cadets wanting to fly to training are highly encouraged to explore airline ticket prices prior to sending orders. No deposit refunds for "sticker shock" on airline tickets. Training follows USNSCC POLA curriculum and provides extensive drill/ceremony leadership instruction. Training information letter and training updates available at <http://iowacadets.org> after 06 Nov 11

At RHQ Port Clinton, OH

**EN-OH** NSCC Maritime Engineering (26 DEC to 31 DEC)

**LC-OH** NSCC Petty Officer Leadership (POLA) 26 DEC to 31 JAN)

- COTC is:  
LCDR Jim Luckasiewicz  
POLA RHQ/NSCC  
5225 W Lakeshore Dr. Bldg 650  
Port Clinton, OH 43452  
e-mail for EN-OH quota: pat@usmillers.com  
e-mail for LC-OH quota: dmoeller@cclind.com
- Deposit is \$150
- Dates are arrival 26 December, departure 31 December 2011
- Contact COTC at e-mail for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At National Guard Training Center, Marsailles, IL

**LC-IL** NSCC Petty Officer Leadership Academy (POLA) 26DEC to 31 DEC)

- COTC is:  
LT Lisa Strickland  
207 S Lawndale Ave.  
Washington, IL 61571  
Tel: (309) 251-0876  
e-mail: pola.strickland@gmail.com

- Deposit is \$140
- Dates are arrival 26 December, departure 31 December 2011
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At Centerville Mills Camp, OH

**CB-OH** NSCC Sea Bee Training (27 DEC to 2 JAN)

**LC-O2** NSCC Petty Officer Leadership (POLA) (27 DEC to 2 JAN)

- COTC is:  
LT Hooven  
58 E Boston Mills Road  
Hudson, OH 44236  
Tel: (330) 242-2611  
e-mail: [www.akronseacadets.com](http://www.akronseacadets.com)
- Deposit is \$170
- Dates are arrival 27 December, departure 2 January 2012
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

At NAS Whidbey Island, WA

**FO-WA** NSCC Field Operations (26 DEC to 31 JAN)

- COTC is:  
INST Mike Leighton  
20019 81<sup>st</sup> Ave W  
Edmonds, WA 98026-6708  
Tel: (425) 478-3244  
e-mail: [nsccleightonm@gmail.com](mailto:nsccleightonm@gmail.com)
- Deposit is \$200
- Dates are arrival 26 December, departure 31 December 2011
- Contact COTC for quotas and for questions and/or clarifications.
- After obtaining quota, NSCTNG 003's (Local Orders), copy of ID card and deposit to COTC.

**6. FOR ALL COTC'S, AUDIT DUE DATE IS NOT LATER THAN 8 JANUARY 2012. THERE IS NO MARGIN FOR DELAY ON THIS DATE THIS YEAR. PLEASE PLAN ACCORDINGLY, ENSURE COPY OF LOCAL ORDERS SUBMITTED WITH AUDITS.**

**7. FOR ALL HANDS – REMINDER: ALL CHANGES, ADDITIONS, DELETIONS WILL BE POSTED TO THE 1 MC. KEEP CHECKING THE 1 MC FOR ANY UPDATES !!!!!**

8. This information letter is cancelled effective 31 January 2012.

H.J. Nyland

Distribution:  
Electronically on COMPASS and 1 MC  
NSCC Chairman and President  
NHQ Reps